



Park's Edge Lakeshore Rentals

2010 GUEST RESERVATION & LEASE *DAILY RENTALS – NONPEAK SEASON*

Thank you for your recent inquiry regarding Park's Edge Lakeshore Cottages. We would love to have you as a guest!

In order to confirm and hold your reservation, we ask that you read and fill-in the entire lease, run it off, sign it and return it to the address indicated below with your deposit. Please keep a copy for your records. Reservations not confirmed by timely receipt of your deposit will be cancelled. As soon as we receive the signed lease and your deposit, we will confirm with you.

(Please print)

Date: _____

Guest Information:

Name: _____

Address: _____

Home Phone Number (w/ area code): _____

Cell Phone Number (w/area code): _____

Email address: _____

Number of Occupants:

_____ Adults

_____ Children

Dates you wish to reserve:

, 2010 4:00 p.m. check-in to, 2010 10:00 a.m. checkout

Please check next to the Cottage(s) you wish to rent:

Lakeshore Home (\$240.00 per night, plus tax; 12 person maximum including children)

Moose Haven (\$110.00 per night, plus tax; 4 person maximum including children)

Bay View Cottage (\$150.00 per night, plus tax; 8 person maximum including children)

Log Homestead (\$200.00 per night, plus tax; 10 person maximum including children)

Lakeshore Cottage (\$195.00 per night, plus tax; 6 person maximum including children)

(Rates are adjustable for partial or multiple weeks – please call for rates.)



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GUEST RESERVATION & LEASE, (Page 2)

Security Deposit: We request a security deposit of \$300 (per unit). The \$300 security deposit does not limit your potential liability for any such damages. You are responsible for any damages you cause to the property or furnishings. We accept two methods of security deposit payment:

1. **Check:** If paying by check, the security deposit will be held by Park's Edge Lakeshores, LLC and will be returned within ≈21 days of your departure to your address provided on this lease.
2. **Credit Card:** If paying by credit card, your credit card number on file will be your security deposit. In the event of damage, the amount will be charged to your credit card (see #3 below)
3. Park's Edge Lakeshores, LLC will provide an itemized statement describing any damage along with the cost of repair or replacement. This amount will then be either withheld from your security deposit if paid by check or charged to your credit card. There is a \$20 charge for unreturned keys.

Linens: Would you like to: (please check one)(Linen service not available from Nov. 1 – May 1)

_____ bring my own sheets, (Note: we ask that you please provide your own kitchen, hand and bath towels.)

_____ have the following number **(fill in number needed for each size below)** of sheets provided

\$12 for king____, \$10 for queen____, \$8 for double____, \$6 for twin____

NOTE: Sheets are provided, but beds are not made. Renter is responsible for making bed upon arrival

Internet Access: Would you like wireless access? (Available Spring 2010)

\$15 for week____, \$10 for short-term____

Air Conditioners: Units are **not** air conditioned. We have window units available for \$25.00/week.

Total Fees:

Unit Rental and Cleaning Fee:	\$0
Linens (if applicable):	
Other:	
Tax (5.5%)	
Room Tax (5.5%)	
Total:	0
Security Deposit:	0
Total:	0

The deposit of \$0.00 is due with the return of this Reservation/Lease on or before. The remainder of your payment, including tax, linen fees (if any) and security deposit, is due upon arrival. For those paying the balance with a credit card, your contract signature provided below will authorize us to charge the balance due on the start date of the rental agreement. **Checks should be made out to Park's Edge Lakeshores, LLC.**

For those using a credit card: please provide the Card Type _____; Account Number _____; and Expiration Date _____, and indicate if we should use the card for the initial payment _____; balance payment _____; or both payments _____. **We accept Master Card and Visa only.**



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GUEST RESERVATION & LEASE (PAGE 3)

Cancellation: If you cancel your reservation for any reason, we charge a non-refundable cancellation fee of \$100 to cover our administrative costs. If you cancel your reservation in writing before your scheduled arrival date, you will receive a full refund, less the cancellation fee, only if we are able to re-rent the unit. We will make every effort to do so. In the event you leave your unit prior to your scheduled departure date or time, we will not be able to provide a refund.

Check-in: You may check-in and pick-up your key at the property {9813 Water Street (Hwy 42) Ephraim, WI} in the building marked "Office". If no one is in the office when you arrive, you may proceed directly to your unit where the door should be open and the key inside. All buildings have lockboxes in case of an emergency (lock yourself out, etc.) and you will receive the code prior to arrival.

Special Provisions: This section documents any special provisions or arrangements that have been made and agreed to ahead of time. We're not sure if we can accommodate your special request or not, but if you have one, please don't hesitate to ask and we'll do our best.
Special Provisions:

This document, along with the attached General Information document, constitutes your Vacation Rental Lease. Please read each of them carefully. If you have any questions, please call Cathie at (920) 493-8863. We will be happy to answer them for you. This lease is in effect from your arrival to your departure.

Thank you very much, and we look forward to seeing you in Beautiful Door County!

Guest Signature

Date

Mail to:

Park's Edge Lake Shores, LLC
Cathie Fellner
5096 Reynolds Rd.
Sturgeon Bay, WI 54235



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GENERAL INFORMATION

For the safety and enjoyment of all of our guests, we ask that you adhere to the following at all times. Thank you.

- The Guest named on the lease is the responsible party for the reservation and all the lease obligations. (Sub-leasing is not permitted.)
- Guest agrees to indemnify and hold Park's Edge Lakeshores, LLC and its members free and harmless for any liabilities or any loss or damage whatsoever arising from, related to or in connection with rental of the premises including but not limited to any claim or liability for personal injury or damage or loss of property which is made, incurred or sustained by Guest or guests of Guest. – *See security deposit section.*
- Sorry, No smoking allowed inside any unit or on any public amenity (deck, pier, etc.)
- Sorry, no pets allowed. We advertise as a pet free complex and therefore, due to allergies, pets **cannot** be permitted on the property. If you do bring a pet, you will be asked to leave and fined an additional fee for supplemental cleaning.
- Check in time is 4:00 pm, check out time is 10:00 am, unless other arrangements have been made ahead of time and are indicated in the Reservation / Lease Form.
- Please remember that you are responsible for keeping the unit neat and orderly during your stay and for cleaning the kitchen and dishes and emptying the dishwasher (where available) before your departure. Please throw all of your trash in the dumpster before departure.
- Please advise us immediately of any maintenance issues at either (920) 493-8863 or by telling the on-site caretaker in person, when available. If a maintenance issue should arise, we will do our best to take care of it as quickly as possible.
- Please operate radios and televisions at acceptable volume levels. Be considerate of the other guests on the property.
- Please use a calling card for all long-distance calls.
- **Fireworks and outdoor fires including bonfires are prohibited by the Village of Ephraim.**
- Please do not feed the birds or wildlife.
- Feel free to have a fire in your fireplace. Please keep safety in mind and also please remember to open the damper. Firewood is provided on the property.



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GENERAL INFORMATION (PAGE 2)

- Parking is only allowed in those spaces designated for your unit. Overflow parking is available. Parking in loading/unloading zones is allowed **only** during loading/unloading times. Please be cognizant of this restriction as cars parked in these areas block the views of fellow renters
- Please do not burn candles or incense.
- The deck, pier and grounds are for the use and enjoyment of all guests. Please be considerate of others. If your actions or behavior are considered offensive, in our sole discretion, your stay may be cancelled. This is in the best interests of all of our guests. **The adjacent property to the north of our complex is private. Please respect their privacy and do not use their pier, property, or driveway.**

Thank you for reading this and for adhering to the information contained herein. Failure to comply with the terms of this document or your lease may result in cancellation and eviction, at our option. No refunds will be provided.

Things we do provide:

- Starter supply of TP, and paper towel
- A Handiwipe, soft soap
- Starter garbage bags, saran wrap and foil
- Firewood
- Dish detergent
- One bath mat per bathroom
- Blankets & pillows

Things you should consider bringing:

- Additional paper supplies
- Kitchen hand and dish towels
- Additional garbage bags
- Napkins
- Shampoo, hair dryer
- Bar soap
- Bath/kitchen towels
- Sheets, if applicable

Please sign and return this document to indicate you have read and agree to abide by the information contained herein. If you have any questions at all, please call us at (920) 493-8863. Thanks. We look forward to having you as our guest!

Guest Signature _____ Date

Are you a returning guest? _____ Yes _____ No

How did you hear about us? _____ Word of mouth _____ VRBO _____ Our Website

_____ Door County Navigator _____ Door County Chamber of Commerce

_____ Other